Subject: Review of Committee Meetings

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Summary
The Council agreed recommendations at its meeting on the 28 February 2011 (Appendix 1 refers) concerning a review of the number of serviced committee meetings. This report refers the relevant Council recommendations to The Cabinet for consideration.

Recommendation
To decide on the measures to address the recommendations of The Council.

1 Background/Information
1.1 At its February meeting the Council addressed a number of recommendations aimed at reducing the number of serviced committee meetings. The need to do so reflects the reduced officer resource available to facilitate and support such meetings and a considerable growth over the last twelve months in the number of meetings.

1.2 A working group of the Audit and Regulatory Committee met on the 11 January. The notes of that meeting and the minute of the subsequent Audit Committee are appended to this report. Together they reflect the nature of the problem and the recommendations from the Audit and Regulatory Committee as to how the issues might be dealt with.

1.3 It must be stressed that continuation of the status quo is not an option in light of the reduction in staffing and resource in Committee Services.

2 Options available to The Cabinet
2.1 To adopt some or all of the actions suggested by Council or to propose an alternative.

3 Implications of the proposal
3.1 Legal/Human Rights Implications
3.1.1 None.

3.2 Financial
3.2.1 These are covered in paragraph 1.3 above.
3.3 **Environmental**
3.3.1 None.

3.4 **Corporate Strategy**
3.4.1 There are no corporate strategy implications.

3.5 **Equality Impact Assessment**
The proposals contained in this report have no adverse impact on any sector of the community.

4 **Risk Assessment**
4.1 Not applicable.

5 **Conclusion**
5.1 The report asks The Cabinet to address the recommendations of Council in respect of the number of serviced meetings.

Liam Nevin
MONITORING OFFICER